



Arfon Foodbank
PO Box 113
Caernarfon
Gwynedd
LL55 9BH

Tel: 01286 673355

Email: manager@arfon.foodbank.org.uk

Application for Employment

Please complete this form and send it, along with your CV and a covering letter explaining why you feel you would be suitable for the role, to manager@arfon.foodbank.org.uk. Alternatively, completed paper copies may be sent to the above address.

Role applied for: _____

Personal details

Title: _____

First names: _____

Surname: _____

Known as: _____

Address: _____

Postcode: _____

Tel. no: _____ Mobile: _____

Email: _____

Do you have the right to work in the UK? YES NO If no, please give details:

Current employment details

Current employer: _____

Position in organisation: _____

Please give a brief outline of the responsibilities associated with your role:

Length of notice required: _____

Former employment details

Previous employer: _____

Position in organisation: _____

Please give a brief outline of the responsibilities associated with your role:

Criminal convictions

Applications from ex-offenders are welcomed and will be considered on their merit. Convictions that are irrelevant to this job will not be taken into account. You are required to disclose any convictions, which are not 'spent' by virtue of the Rehabilitation of Offenders Act 1974.

Have you been convicted of a criminal offence, which is not spent, as defined in the above Act?

YES NO

If yes, please give details of date(s), offence(s) and sentence(s) passed:

The Rehabilitation of Offenders Act does not apply to certain specified professions, nor does it apply to posts which involve contact with children, young people or vulnerable adults. In any of these cases you should state all past convictions, including any that are spent, giving details of date(s), offence(s) and sentence(s) passed:

Please also confirm that you are not listed on either of the following (as appropriate):

I confirm that I am not listed on the children's barred list.

OR

I confirm that I am not listed on the adults' barred list.

AND

I declare that I have no past convictions, cautions or bind-overs and no pending cases affecting why I might be considered unsuitable to work with children/vulnerable adults.

The information you provide will be treated as strictly confidential and will be considered only in relation to the job for which you are applying.

References

Please give details of two people who are prepared to provide you with a reference, one of which must be academic or employment-related, the other personal (but not a friend or relative). If this is not possible, please provide two personal references.

Referee 1

Name: _____

Address: _____

Tel. no: _____ Email: _____

Relationship: _____

Referee 2

Name: _____

Address: _____

Tel. no: _____ Email: _____

Relationship: _____

How did you hear about this position?

Foodbank employee

Email

Foodbank website

Word of mouth

Church

Friend or family member

Other: _____

Data protection statement

Information from this application may be processed for purposes permitted under the General Data Protection Regulation. Individuals have, on written request, the right of access to personal data held about them.

Arfon Foodbank treats personal data collected during the recruitment process in accordance with its Data Protection Policy. Information about how your data is used and the basis for processing your data is provided in our privacy statement.

Declaration

I confirm that the above information is complete and correct and that any untrue or misleading information will give Arfon Foodbank the right to terminate any employment offered. I understand that any offer of employment is subject to Arfon Foodbank being satisfied with the result of a series of relevant checks including references, eligibility to work in the UK, criminal convictions, probationary period and a medical report (in line with the operation of the Equality Act 2010).

Signature: _____

Date: ____ / ____ / ____

Print name: _____